

**Jankalyan Morigaon**, an NGO has released an employment notification for the recruitment of **12 Centre Administrator, Case Worker, IT Staff and other vacancy for One Stop Centre (OSC) in Morigaon district.**

Interested and eligible candidates can apply through their email id by filling the form attached with this advertisement/notice.

**1. Centre Administrator**

**No of posts:** 1 (Female) **Pay:** Rs. 26,000/- p.m. **Age Limit:** Below 40 Years

**Educational Qualification:** LLB/MSW degree with 5 years experience and she will be a residential staff attached to OSC.

**2. Case Worker**

**No of posts:** 3 (Female) **Pay:** Rs. 14,000/- p.m. **Age Limit:** Below 40 Years

**Educational Qualification:** LLB/MSW degree with 3 years experience

**3. IT Staff**

**No of posts:** 3 **Pay:** Rs. 13,000/- p.m. **Age Limit:** Below 40 Years

**Educational Qualification:** Graduate with diploma in computers/IT etc. with a minimum of 3 years experience in data management

**4. Counsellor**

**No of posts:** 1 (Female) **Pay:** Rs. 15,000/- p.m. **Age Limit:** Below 40 Years

**Educational Qualification:** post graduate degree in Social Work/ Clinical Psychology with at least 3 years experience of working as Counsellor/Psychotherapist.

**5. Multi Purpose Worker**

**No of posts:** 2 (Female) **Pay:** Rs. 10,000/- p.m. **Age Limit:** N/A

**Educational Qualification:** Literate with at least 3 years experience of working in social sector or as a helper, peon etc.

**6. Security Guard/ Night Guard**

**No of posts:** 2 (Male: 1, Female: 1) **Pay:** Rs. 9,000/- p.m. **Age Limit:** N/A

**Educational Qualification:** Literate with at least 2 years of experience of working as security personnel.

**Application Fee:** NIL

## How to apply for Jankalyan Morigaon Recruitment

Interested candidate may contact with **8473853406** and send the Application in the STANDARD APPLICATION FORMAT (Link is given below) along with the related Certificates in single PDF file to the E-mail Address: [morigaonosc@gmail.com](mailto:morigaonosc@gmail.com) .

The Interview will be conducted within 5 days from the last date of submission of applications and selected candidates will be appointed by next day. The existing staffs can also apply under this selection process if they are interested.

## About Jankalyan Morigaon

“Jankalyan Morigaon” is a pioneer Voluntary Organization of Assam. It was established on 5th September/1977. The said Non Government Organization was registered on 09/03/1978 under the Societies Registration Act XXI of 1860 with registration No. RS/436 of 1977-78. It was established at Alakapur Jarabari, P.O.- Alikuchi, Distt.- Morigaon, Assam aiming to serve the downtrodden/ disadvantaged strata of the society and to devote duly for welfare and development of the artisans both handloom & handicrafts. The major objectives of the organization are:-

- # Provide multiple services for welfare of the women & children, disabled persons, older persons, artisan community, destitute persons etc.
- # Prevention of Alcoholism and Substance (Drug) abuse and to perform promising activities for awareness generation, identification, motivation and counseling, de-addiction, treatment, aftercare and rehabilitation of addicts etc.
- # Community empowerment, rehabilitation & development.
- # Skill development, entrepreneurship development and capacity building of various target groups, artisan's cluster development etc.
- # Result oriented activities for development and welfare of SC, ST, OBC, Minority & other weaker section of the society.
- # Activities for development of agriculture, environment & forest, proper education of child etc.
- # Socio economic development etc.

“Jankalyan Morigaon” has been performing its faithful services in the field of women & child welfare, Drugs De-Addiction, welfare of persons with disability, older persons, development of handicrafts and handloom sector, rural development and poverty alleviation, entrepreneurship development, Skill development for the youths, welfare of the SCs, STs, Minorities etc. for the last 25 years.

# Jankalyan Morigaon

Regd. Address:- Alakapur Jarabari, P.O.- Alikuchi, Dist.- Morigaon, Assam, Pin-782106  
Project office address:- Morigaon Town, Phulbari, Ward No.-8, Near Morigaon Police Reserve,  
P.O. & Dist.- Morigaon, Assam, Pin-782105

## **STANDARD FORM OF APPLICATION**

Passport size  
Photograph of  
Candidate

To  
The Secretary  
Jankalyan Morigaon  
Dist.- Morigaon, Assam

Name of the Scheme	Post Applied for
One Stop Centre at Morigaon, Assam	

### **PERSONAL DETAILS:**

Name of Applicant (in Block letter)			
Father/Husband/Guardian's Name			
Gender			
Date of birth			
Present address			
Nationality			
Religion		Caste	
Mobile No.			
Email Address (in Capital letter)			

### **QUALIFICATION DETAILS:**

Qualification	University/Board/School	Specialization/ Subject	Percentage/ CGPA	Year of Passing
Master Degree				
Degree/Diploma/ Certificate				
H.S.S.L.C.				
H.S.L.C. or Equivalent				
Professional Qualification				

Present Occupation (if any)	
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### **DECLARATION**

The all above information are true to the best of my knowledge and belief. In case of any miss representation of information, I will be liable to any action the Government/authority deem fit and proper.

*Signature of the Applicant*